

**City of Tipton Municipal Library District  
Board of Trustees Meeting  
February 22, 2024**

**I. CALL TO ORDER**

Jeanne Edwards, president, called to order the regular meeting of the City of Tipton Municipal Library District Board of Trustees at 6 p.m. Thursday Feb. 22, 2024, at Price James Memorial Library, Tipton, MO.

**II. PLEDGE OF ALLEGIANCE:** All present recited the Pledge of Allegiance.

**III. ROLL CALL:** The following trustees were present: Jeanne Edwards, Reta Bestgen, Debbie Schreck, Emily Heard, Georgianne Morgan, Kerry Uptergrove and Lianne Twyman. Trustees Lori Bestgen and Karla Pettigrew were absent. Library Director Marsha Nelson was also present.

**IV. APPROVE AGENDA:**

Emily Heard made a motion to approve the amended agenda. Debbie Schreck seconded and the motion carried.

**V. APPROVE MINUTES FROM LAST MEETING:**

Karla Pettigrew previously distributed the minutes of the Jan 28, 2024 meeting via email. Georginna Morgan made a motion to approve the minutes, Kerry Uptergrove seconded and the motion carried.

**VI. TREASURER'S REPORT**

Lori Bestgen provided copies of the treasurer's report which included a review of the general ledger, balance sheet and the current operating budget. Jeanne Edwards reviewed the treasurer's report. Lianne Tywman made a motion to approve the treasurer's report. Reta Bestgen seconded and the motion carried.

**VII. LIBRARY DIRECTOR'S REPORT**

Marsha Nelson, library director, previously distributed the January circulation report via email and gave a general update with the following items.

**Winter Bingo Reading Challenge:** Marsha reported awards for the reading challenge will be tee shirts for blackout bingo and coupons for local businesses. Tipton One Stop, Subway and 5 & 50 for those with bingo.

**Chess Club:** Members of the Versailles Chess Club were visitors on a recent Tuesday at the local chess club meeting.

**Book Donations:** A Marsha reported the library received a large number of books over the last month. Some of the books were added to the collection, some went to Better World Books and some were placed in the free section.

**Adult Program:** Alex Freeberger, of the University of Missouri Extension, will present “eating in Season for Spring” from 10 to 11 a.m. Tuesday, Feb. 27, at the library.

**Stacks:** Marsha is weeding prior to starting an inventory and shuffling books to make room for new books on the shelves.

**Library Clerk:** Jennifer Cary returned to work on Monday, Feb. 19, following surgery. She is on a shortened schedule but will begin duties with taking inventory.

**VIII: FRIENDS OF PRICE JAMES LIBRARY:** There was nothing to report from the group.

**IX: PRESIDENT’S COMMENTS:** The president reported the board terms for Jeanne Edwards, Lori Bestgen, Kerry Uptergrove will expire in July. She asked them to indicate to her or Marsha if they would like to be considered for reappointment.

#### **X: UNFINISHED BUSINESS**

**Outdoor Sign Light:** The materials to fully light the sign are here. Gabe Knipp will install them when weather and time permits. There was some discussion about contacting Koechner Mfg. in regard to the limited time the lights worked properly. Marsha will make contact.

#### **XI: NEW BUSINESS**

**Sophos Firewall Protection:** Georgianne Morgan made a motion to approve renewal of the Sophos Firewall protection through Heartland Business Services. Emily Heard seconded motion and motion passed.

**Employee Raises:** Kerry Uptergrove made a motion to approve a 3 percent raise for library employees. Emily Heard seconded and motion passed.

**Next Meeting:** The next regular meeting was set for 6 p.m. Wednesday March 27, 2024 at the library, a change from the fourth Thursday which is Maundy Thursday.  
Meeting adjourned at 6:25 p.m.

Minutes submitted by Jeanne Edwards

